

AMENDED MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 9

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 9** will hold a meeting on **August 16, 2018** at **6:00 p.m.**, at the following location in the District: **9630 Telge Road, Houston, Texas 77095**.

The District will consider and may act upon the following matters:

1. Call meeting to order and establish a quorum.
2. To receive public comment.
3. To approve the Minutes of prior meeting(s).
4. To receive a Financial Report from Mr. Bill Russell with Myrtle Cruz, Inc., the District bookkeeper and to review and take action on District Investments.
5. To pay District bills, including approval of commissioner fees and expense reimbursements, and take action on any commissioner requests to attend a conference or other training event.
6. To review and take action on the 2018 appraisal valuations and commencement of adoption of the 2018 tax rate, including review of the 2018 effective tax rate calculations, and scheduling any necessary public hearings to adopt the District's 2018 tax rate.
7. To review and take action on the proposed District 2019 budget.
8. To propose the 2018 District tax rate.
9. To review and take action on the payment of operations funding for Cy-Fair Volunteer Fire Department ("Department") pursuant to the District's 2018 budget.
10. To review and take action on the payment of capital funding pursuant to the District's 2018 budget.
11. To review and take action on reports and construction matters from Ricardo Martinez, District architect of Martinez Architects for the Station 2, 7, 9 and 13 construction projects.
12. To review and take action of any pay Applications submitted by JE Dunn and approved by Martinez Architects.
13. To review and take action on construction matters related to Station No. 3, Station No. 5, the Cy-Fair Operations Building and the District and Department Administration Building which were damaged related to the Hurricane Harvey flooding.
14. To receive a report from District Administrative Staff.
15. To review, discuss and take action regarding any electrical service proposals received from Acclaim Energy Advisors.
16. To receive a report from the Department, including consideration by the Board to approve:

EMERGENCY REQUESTS

- a. North Point Air & Heat – Replace Mini-Split Air Conditioning System for the 911 Equipment Room at Dispatch. 1 Lennox MS8C Mini-Split Air Conditioner Indoor Unit; Lennox MS8C Mini-Split Air Conditioner Outdoor Unit; \$4,175.00
- b. Texas Alternator Starter Service – Maintenance repairs; Neihoff alternator and Neihoff regulator for Unit 252/E-2; \$2,387.29
- c. Cummins Southern Plains – Field service; replace EC; Diagnosis based on trouble code and estimated (price could change due to additional findings); Unit RE-3/255; \$2,639.79
- d. Cummins Southern Plains – Road service to replace turbo speed sensors and turbo control module; all parts, programming, and labor included; Unit 248/RE-2; \$3,081.41

CAPITAL REQUESTS

- e. CDW Government, Inc. – Dell Precision laptops with docking stations w/5-year support; Contract #75AHH; 2 mobile Precision 7730 XCTO base; 2 Dell Precision TB18DC dock; \$6,630.28

OPERATIONS REQUESTS

- f. Dealers Truck Equipment – Complete replacement of service body on Unit 176 (Insurance payment already received to cover. No out of pocket expense.) \$9,772.00
 - g. ABIP – CPA additional billing for research done on fixed assets, prepaid insurance, and other areas affecting net assets which did not roll over correctly and resulted in a few year-end adjusting entries; 20 hours at \$175 per hour; \$3,500
 - h. Texas Department of State Health Services – State Provider License application fee; 20 State Provider Licenser per vehicle cost; \$4,100
 - i. McNeil & Company, Inc. – Group term insurance; Basic Life, AD&D and Line of Duty, Member Assistance (MAP) (591 members); October renewal; \$81,424.20
 - j. The Schubot Law Firm – Professional services; July 2018; \$2,145.83
- 17. To review, discuss and take action regarding any emergency requests, capital requests and operational requests received from the Department on the supplemental schedule.
 - 18. To receive a report regarding the Department’s year to date operations metrics for 2018.
 - 19. To review, discuss and take action on tree trimming proposal for maintenance of trees that interfere with the District vehicles traveling within the District territory.
 - 20. To review, discuss and take action on health insurance proposal presented by the Department.
 - 21. To review, discuss and take action on acquiring, modifying or upgrading the District’s Cisco phone system.

22. To review, discuss and take action regarding District committees reports as well as the appointment of any new committees.
23. To review and take action to receive submittal by Department of 30-day advance request(s) for purchase of capital items.
24. To review, discuss and take action for the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
25. To review, discuss and take action on any District matters which need to be included on the September 2018 meeting agenda.
26. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
27. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
28. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.
29. To review, discuss and take action regarding real estate matters discussed in Closed Session.
30. Adjournment.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 9**

By: 

IRA A. COVELER, District Counsel
COVELER & PEELER, P.C.
820 Gessner, Suite 1710
Houston, Texas 77024
Telephone: (713) 984-8222
Facsimile: (713) 984-0670